



Tournament Application Process

Mail applications to: [Hamburg Monarchs Tournament](#)

[780 Abbott Rd, Buffalo, NY 14220](#)

Inquiries or questions please e-mail: Directorofcoaching@hamburgsoccerclub.com

Teams will be admitted to the tournament on a first come first serve basis. You will be notified via e-mail upon receipt of the application form and tournament fee.

Entry Deadline - The entry deadline is May 31st, 2010

Refund Policy - Teams withdrawing after acceptance will forfeit their entire entry fee.

Complete refunds will be made if:

- The team is not accepted into the tournament.
- The tournament is canceled prior to May 31st
- A division cannot be formed

Team Check-in Process

Prior to May 31st, each team will receive a list of required documents for check-in. A delegate from each team is required to register their team at least one hour before the first match. The documents supplied at registration will vary depending on the team's league.

USA teams must submit:

- A certified roster. Guest players can be written in at the bottom of the roster with names of absent players crossed out.
- Valid player passes that match the certified roster.
- Teams traveling from outside of NYSWYSA must bring a stamped permission to travel form.

International teams must submit:

- An Application to Travel form stamped by the local soccer association
- A team roster which includes name, jersey number, date of birth for each player. It must be signed and stamped by the local soccer association registrar. Guest players can be written in at the bottom of the roster with the names of absent players crossed out. Each player on the roster must have a valid player book.

Registration/Team check-in process

What to mail in prior to the tournament:

- application
- certified roster
- payment
- team medical release form - see team medical release form
- guest player medical release form (if applicable)

- **Bypass check-in:** If all forms are received prior to the tournament, you can go directly to the fields for your first game...just be sure to have your coach and player passes with you.

****Changes to the roster after the team has checked in are allowed but must be approved in writing by the tournament director*